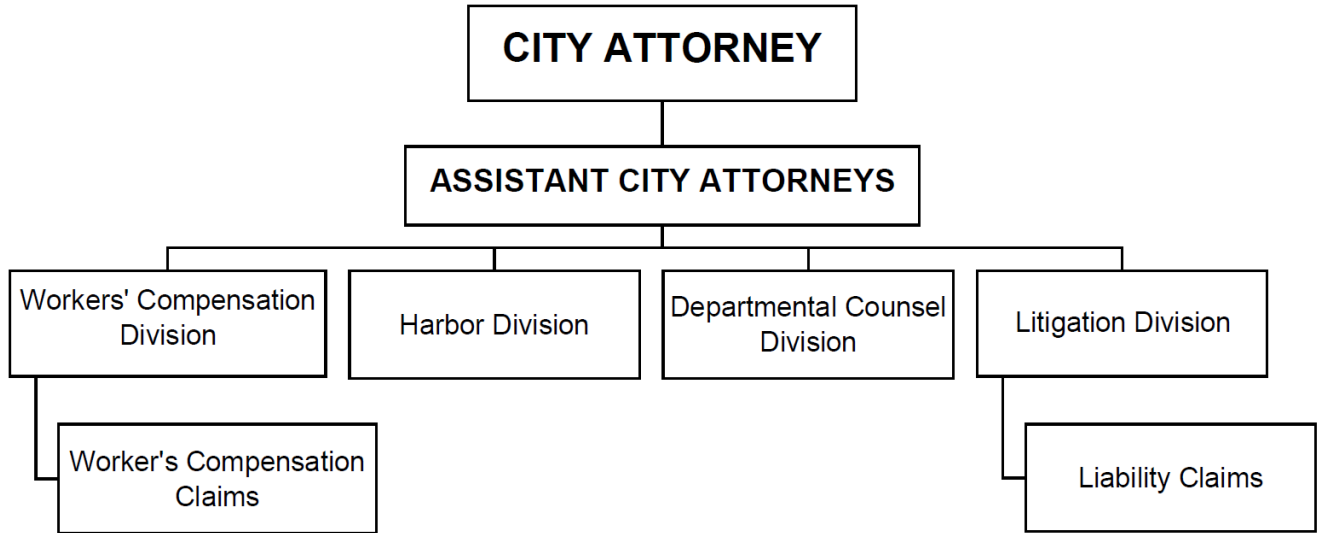


City Attorney



Mission Statement

It is the mission of the City Attorney's Office to serve the citizens of Long Beach by providing to our clients accurate and timely legal counsel and representing them aggressively in State and Federal Court, consistent with the powers and duties conferred upon the City Attorney's office by the City Charter.

Department Overview

Mission Statement

The City Attorney's Office is committed to providing superior, cost effective legal services to the City, consistent with the highest professional and ethical standards.

The goal of the City Attorney's Office is to protect the public's interest and provide sound legal advice and counsel to the City, its elected and appointed officials, departments, boards and commissions.

The Office will at all times strive to protect and preserve the legal rights and assets of the City and will vigorously enforce its municipal regulations in order to maintain and improve the quality of life of its residents.

Overview

The City Attorney's Office handles all of the civil legal affairs of the City of Long Beach. The duties of the City Attorney are set forth in the City's Charter, which provides that the City Attorney shall be the sole and exclusive legal advisor of the City, City Council, and all City commissions, committees, officers and employees. As such, the City Attorney is charged with municipal responsibilities as complex as any in the State.

The City Attorney's office represents the City on affirmative and defensive civil litigation, legislative and legal issues, and administrative code enforcement proceedings.

Departmental Counsel Division

The Departmental Counsel Division serves as general legal counsel to the City Council, City Officers, and all Departments, Divisions and Bureaus of the City. The Departmental Counsel Division also provides legal advice to forty-six (46) of the City's Boards, Committees and Commissions including the Planning Commission, Civil Service Commission, Housing Authority, Board of Water Commissioners, Board of Examiners Appeals and Condemnation, Citizen Police Complaint Commission, Airport Advisory Commission, the Long Beach Community Investment Company, the Successor Agency to the Redevelopment Agency of the City of Long Beach, and the Oversight Board, the Marine Advisory Commission, the Parks and Recreation Commission, the Sustainable City Commission, the Technology and Innovation Commission, the Cultural Heritage Commission, the Board of Health and Human Services, the Commission on Youth and Children, the Senior Citizen Advisory Commission, the Citizen's Advisory Commission on Disabilities, the Veterans Affairs Commission, and the Human Relations Commission.

In addition to providing legal advice, the Division's attorneys proactively investigate and pursue all manner of nuisance related matters in order to improve the quality of life of Long Beach's residents. The Division attorneys also review, edit, draft and negotiate various transactional documents including contracts, leases, permits, easements, and development agreements as well as drafting ordinances, resolutions, legal opinions and legal memorandums for all of the City's various departments. The Departmental Counsel Division is responsible for representing the City in CEQA and Land Use writ actions, and also provides legal advice on personnel matters, including litigating various contested personnel matters in both State and Federal courts.

Department Overview

Litigation Division

The Litigation Division defends the City and its agencies, departments, divisions and employees in lawsuits filed in both State and Federal court. Such litigation includes, but is not limited to, personal injury and property damage, alleged civil rights violations, excessive force, labor and employment disputes, dangerous conditions of public property, breach of contract and real estate issues.

The Litigation Division also pursues affirmative litigation matters which seek to recover money due and owing the City for such matters as breach of contract, damage to City property, injuries suffered by City employees acting in the course and scope of their employment, various small claims litigation matters, as well as various debts or financial obligations owed to the City.

Harbor Division

The Harbor Division provides legal counsel and advice to the Board of Harbor Commissioners and the Port of Long Beach (Harbor Department), the second-busiest seaport in the United States with cargo valued annually at \$180 billion. The Harbor Division attorneys work on all transactions related to the Port's operations whose annual revenues exceed \$700 million and on formulating and implementing the "Green Port Policy" which mitigates the environmental impacts of Port operations.

Harbor Division attorneys also serve as legal counsel to the Alameda Corridor Transportation Authority (ACTA), draft and approve all Harbor Department leases, permits and contracts, prepare all resolutions, ordinances and other regulations for the Board of Harbor Commissioners and the Harbor Department, and provide advice on environmental matters, energy issues, construction projects and real property transactions.

Workers' Compensation Division

The Workers' Compensation Division consists of attorneys who handle the litigated claims and claims staff who are responsible for providing medical and indemnity benefits to injured employees covered by the City's Self Insured and Self-Administered Workers' Compensation Program.

This Division strives to effectuate the purpose of California's Workers' Compensation law by ensuring that bona fide claims are handled expeditiously while, at the same time, vigorously defending the City against claims that lack merit. This Division continues to work closely with City departments to reduce costs, while at the same time improving service.

FY 17 Accomplishments

Departmental Counsel Division

- Land Use and CEQA. Provided advice to the Development Services Department and Planning Commission on numerous land use and CEQA related matters, wireless telecommunications and siting, the litigation of several significant CEQA lawsuits, updates to the Long Beach General Plan, the Southeast Area Development and Improvement Plan (SEASIP), the Los Cerritos Wetlands Restoration and Oil Consolidation Project, the Belmont Pool, and PCH and Second Street projects.
- Southern California International Gateway (SCIG) Litigation. Provided advice and support and participated in ongoing litigation efforts regarding a project of the Port and City of Los Angeles and the BNSF Railroad to construct a large rail facility adjacent to residential and other sensitive land uses in the City of Long Beach.
- San Diego Freeway (I-405) Widening Project. Provided litigation advice and support to the City Council and City Planning and Public Works staff regarding CalTrans and the Orange County Transportation Authority's failure to provide adequate mitigation measures for the City of Long Beach in connection with a proposed project to widen the I-405 Freeway between State Route 73 (SR-73) and Interstate 605 (I-605).
- Long Beach Airport. Provided advice and opinions and attended community meetings related to the City's Airport Noise Compatibility Ordinance, the allocation of supplemental air carrier flight slots, unused flight slots, and the possibility of a Federal Inspection Station (FIS) and customs facility.
- Medical Marijuana. Worked extensively with City staff to implement a medical marijuana regulatory ordinance passed as an initiative ordinance and have provided advice and counsel to City staff regarding future implementation of state and local regulations pertaining to the recreational use of marijuana.
- Public Records Act. Provided advice and counsel regarding new state laws pertaining to the California Public Records Act and records retention issues.
- Unattended Donation Boxes. Provided legal advice and drafted a moratorium ordinance pertaining to the proliferation of unattended donation boxes (UDBs).
- Long Beach Civic Center. Provided legal analysis and general counsel related to the Civic Center project. Prepared amendments and addendum related to the project.
- RDA Dissolution. Provided legal analysis and counsel regarding the ongoing administration of the RDA Successor Agency and Oversight Board. Drafted and negotiated several agreements for the purchase and sale of former RDA properties in accordance with an approved Long Range Property Management Plan.
- Technology and Innovation Department. Staffed the Technology and Innovation Commission meetings. Assisted in the negotiations on ERP agreement (replacement technology for current payroll, timekeeping and personnel system).
- Election Issues. Performed research related to election issues. Provided support to the City Clerk at the primary election; drafted resolutions and ordinances required for the consolidated/coordinated general election with LA County. Drafted resolutions necessary to place marijuana tax measures on the ballot.

FY 17 Accomplishments

- **Ethics Advice.** Provided advice relating to gifts, conflicts of interest, mass mailings, economic disclosure filings for City officials and employees. Requested advice from the FPPC on issues related to Government Code section 1090, the Political Reform Act and Form 700 filings. Provided training to various City boards and commissions on Brown Act, PRA and conflict of interest laws.
- **Public Works.** Assisted document production and discovery responses for City of Long Beach v. Monsanto et al., litigation related to PCB contamination in Long Beach storm water and tidelands. Provided advice to transportation engineering staff on a variety of parking and traffic issues including bike share, RVs, preferential parking districts, parking meters and City parking lots. Worked with Environmental Services division on recycling RFP/selection of contractor and researched legal requirements for proposed polystyrene ban.
- **Job Order Contracting (JOC).** Prepared a JOC ordinance and developed a JOC Policy applicable to all City departments and offices directly responsible to the City Manager.
- **Library.** Worked with Library Department on City Council-requested amnesty program.
- **Financial Management/Purchasing.** Worked on a wide variety of sales tax, collections and fee issues; bids, RFPs and contract issues; budget resolutions and ordinances. Provided advice on Prop 218-required hearing on refuse rate increase.
- **Business Improvement Districts.** Provided advice to City staff related to annual ordinances and resolutions required to administer City's ten merchant-based and property-based business improvement districts.
- **Economic Development Commission.** Provided advice and staffed Commission meetings, including public hearings on the adopted Economic Development Blueprint for Long Beach .
- **Pedestrian Safety Advisory Commission.** Provided advice and staffed the re-launched PSAC, an eleven-member citizen commission regulating crossing guards, required by initiative ordinance.
- **Ballot Initiative Process.** Provided advice to City Council and City Clerk regarding the placement of the Measures A and B sales and use tax related measures on the 2016 General Election ballot.
- **Billboard Ordinance.** Prepared an ordinance and provided advice related to the billboards in the Landscaped Freeway Segment areas of the City.
- **Cell Sites on City Rights-of-Way.** Prepared a "patch" telecommunications ordinance and provided advice to Public Works and Development Services regarding the location of cell sites on City property in public right-of-way areas.
- **Solar Energy Power Purchase.** Prepared resolution pursuant to Government Code Section 4217 et seq. for the long-term purchase of energy produced from solar photovoltaic installations at various municipal sites within the City of Long Beach.
- **Historical Landmarks.** Provided advice and drafted an ordinance designating the property at 210 The Promenade as an historical landmark.
- **Mills Act Program.** Provided advice and prepared Mills Act historic property contracts with owners of 15 historic landmark properties.
- **Proactive Rental Housing Inspection Program Ordinance.** Provided advice regarding the City's existing Proactive Rental Housing Inspection Program.

FY 17 Accomplishments

- Prosecution of seventeen-(17) Nuisance related cases within the past twelve-(12) months, which included short term vacation rentals, group homes, sober living facilities, half-way houses, AB 109 (public safety realignment) individuals, as well as residences that act as flop houses as well as residences that are frequented by gang members and cause numerous disturbances to adjacent properties. In addition, prosecuted seven-(7) Drug Eviction cases pursuant to the relevant provisions of the City's drug abatement ordinance, namely, LBMC Chapter 9.16 et seq.
- 710 W. Willow Street (Miko's Sports Lounge). Assisted in addressing nuisance related activity emanating from both the bar and its patrons which directly affected the peace, tranquility and quiet enjoyment of the adjacent residents who live along Maine Avenue since it first opened in December 1993. Prosecuted the revocation of the Conditional Use Permit ("CUP"), which was originally granted in 1995, before the Planning Commission. Also prosecuted the revocation of the business license for the business owner due to the nuisance activity which significantly affected the adjacent residents' quiet enjoyment of their homes. After two appeal hearings of the revocation of the business license issued to the business owner, the City Council finally agreed with the Hearing Officer's decision to deny the appeal of the business owner and confirm the Planning Commission's decision to revoke the business owner's license because it had created a public nuisance.
- 732 Harding Street (Unlawful Sober Living Facility). Addressed code enforcement issues, the illegal conversion of a garage to living quarters, police issues relating to an alleged sober living facility that housed a shooting suspect and refused to allow police entry to contact the individual after a shooting incident in a park across the street from the alleged sober living facility. Eventual determination that the home was actually housing a majority of prison inmates who were released pursuant to the relevant provisions of AB 109. As such, the City Attorney's Office arrived at the determination that the home was acting more like a "half-way house" which use required the issuance of a conditional use permit for the location, as well as an appropriate business license. The owner of the building eventually evicted the tenant and then proceeded to rent the location to a different tenant who did not operate either a sober living facility or a half-way house at the location.

1565 Linden Avenue (Unlawful Sober Living Facility). Addressed a number of code enforcement issues at this residence that was allegedly operating a sober living facility but had a total of twenty-two-(22) residents living at the location. Determination that the owner of the premises was being prosecuted by U.S. Attorney's Office for fraud, in relation to other sober facilities throughout Southern California. Determination that a majority of the tenants living at the location were under "supervised release" pursuant to the relevant provisions of AB 109. As such, the business was operating a "half-way house" which use required a CUP for the location as well as an appropriate business license. However, since the residence was located directly across from an elementary school, the use as a "half-way house" was unlikely to be considered an appropriate use for that location.

- Animal Care Services Bureau. Advised Animal Care Services on various issues including responses to Public Records Act ("PRA") requests, vicious dog hearings, barking dog hearings, provisions in the LBMC relating to administrative appeals of Animal Care citations, as well as all other law related questions.
- Data Driven Justice ("DDJ") Initiative. Provided advice and assistance with drafting language for an Administrative Regulation relating to sharing of data amongst the various departments within the City of Long Beach which are directly responsible to the City Manager. Assisted in meeting with Los Angeles County Counsel personnel in the hopes of reaching an agreement to share data with the County in order to better service Long Beach residents who are receiving services from a number of different departments within the County of Los Angeles, as well as from various departments within the City of Long Beach. Provided assistance to City Manager's Office in the implementation of a data sharing systems for a number of the City's departments.

FY 17 Accomplishments

- Civil Service Commission. Represented the Long Beach Civil Service Commission during employee disciplinary hearings involving City employees.
- Labor Negotiations. Assisted in providing legal analysis and counsel in which a new MOU was reached between the City and its largest employee union – International Association of Machinists and Aerospace Workers.
- PERB. Represented the City in numerous actions before the Public Employment Relations Board (PERB) regarding alleged unfair labor practice charges brought on behalf of City employees and employee unions.
- Employment Law Writs and Appeals. Prepared opposition to writ petitions and represented the City in Superior Court and Court of Appeal on Writs of Appeal brought by City employees challenging City imposed discipline.
- Writ Defense. Successfully defended the City against Writ of Mandates brought by employees who were terminated due to egregious off-duty conduct.
- Legal Counsel and Employment Advice. Provided legal analysis and counsel to the Department of Human Resources and various other City departments on legal issues related to employee discipline procedures and Federal and State labor and employment laws.
- Training. Provided sexual harassment and hostile work environment training at the Long Beach Fire Department Training Center for new employees, and Brown Act and Open Meeting training for various commissions and committees.
- Long Beach Community Investment Company. Provided legal advice to the former Long Beach Housing Development Company in its new post-Redevelopment role with its expanded powers to apply for and expend funds for the purposes of affordable housing, economic development and neighborhood improvements.
- Utilities. Provided legal counsel to staff in connection with the conversion of all gas meters to an automated meter-reading system. Drafted and negotiated several agreements related thereto.
- Fire Department. Provided legal advice and counsel to the Fire Department for activities and services throughout the City and responses to Public Records Act requests and subpoenas.
- Police Department. Provided legal advice to the Police Department regarding various issues including search and seizure, updating of departmental policies, and responding to Public Records Act requests and subpoenas.
- Disaster Preparedness and Emergency Communications. Provided legal advice and counsel to the Disaster Preparedness and Emergency Communications Department and attended various training opportunities to better prepare for any and all disasters.
- Citizen Police Complaint Commission. Provided legal advice to the Citizen Police Complaint Commission (CPEC) regarding policies and procedures, meetings, confidentiality requirements, and Public Records Act requests, and attended meetings upon request.
- Impact Fees. Provided legal advice to the Financial Management Department regarding the Transportation Improvement Fee, Parks and Recreation Facilities Fee, Fire Facilities Impact Fee, and Police Facilities Impact Fee, and drafted a resolution approving the annual and five-year reports for said fees.

FY 17 Accomplishments

- Medical Marijuana. Advised departments throughout implementation of Chapter 5.90, Medical Marijuana Businesses, of the Long Beach Municipal Code. Attended City Council meetings for marijuana related items. Issued cease and desist letters for illegal medical marijuana dispensary or cultivation operations within the City.
- Water Quality Regulations. Assisted the Stormwater Division of Public Works Department in obtaining NPDES permit from the Regional Water Quality Control Board and establishing cooperation agreements with surrounding jurisdictions to regulate water quality.
- Water Department. Provide legal advice and counsel to the Water Department.
- Economic and Property Development. Provide legal advice and counsel to the Economic and Property Development Department.
- Special Events. Provided advice and counsel to the Office of Special Events on First Amendment issues related to demonstrations, parades and marches throughout the City.
- Workforce Development. Provided advice and counsel to the Workforce Development Bureau related to various programs. Prepared and/or reviewed all contracts between City and State, City and non-profit providers for the delivery of job training and workforce development services.
- Parks, Recreation, and Marine. Provided advice and counsel to the Department of Parks, Recreation and Marine for activities and services throughout the City and in the Tidelands area.
- Grand Prix. Prepared contracts and provided counsel regarding the Long Beach Grand Prix.
- Underground Storage Tanks. Provided advice and counsel regarding environmental compliance for the City's 26 underground fuel storage tanks.

Litigation Division

- With seven deputies, the City Attorney's Litigation Division handled approximately 200-220 lawsuits. These lawsuits involved a wide variety of issues. This Division handled cases including claims of alleged police misconduct, allegations of 1st Amendment and 14th Amendment violations, a challenge to the City's conditional use permit process for tattoo parlors, election law disputes, various breach of contract claims, suits brought under the Public Records Act, significant public liability cases, including catastrophic injury cases, and several employment discrimination cases. The Division handles in house both cases at the trial court level and appeals and writs before the Court of Appeal, and occasionally appearances before the Supreme Court. While many of these cases are ongoing, the majority of cases that were resolved resulted in a favorable outcome for the City.
- The Litigation Division tried eleven cases to verdict, including a case involving partial paralysis and a traumatic brain injury, wrongful death following an officer involved shooting, claims of dangerous condition of public property, and a number of claims of employment discrimination. Seven of these cases resulted in defense verdicts, while one case hung, but in the City's favor. During this period, several cases were dismissed by the Plaintiffs for a waiver of court costs, including cases that involved an alleged wrongful death.
- The Litigation Division also resolved a number of cases with pre-trial motions, sparing the costs of a full trial. Superior courts decided six claims of employment discrimination in the City's favor, by summary judgment, or judgment in favor of the City entered by the court before trial. In one case involving an alleged traumatic brain injury, the court initially denied relief, but the City sought a writ of mandate from the Court of Appeal, and granted the City writ, ordering the trial court reverse its

FY 17 Accomplishments

decision. The Division also favorably resolved a claim by a quadriplegic man that a roadway was in a dangerous condition by summary judgment. Finally, during this time period, this Division resolved multiple outstanding claims involving medical marijuana and the City's ordinance banning same, all in the City's favor.

- The Litigation Division also pursued or defended twenty cases in small claims court over the year. The City prevailed on the vast majority of the cases wherein the City was suing as a plaintiff or was defending itself. Our Subrogation Section has recovered approximately \$152,259 for the City.
- The Liability Claims Section handled approximately 850 Government Tort Claims. The Claims Section either settled meritorious claims, typically between \$5,000 to \$10,000, or rejected claims having no merit.
- During this fiscal year, the City Attorney's Office, working with outside counsel, negotiated a comprehensive and long term, thirty year agreement to bring the City's infrastructure in line with the requirements of the Americans with Disabilities Act (ADA). This agreement also serves to prevent future ADA lawsuits, so that City funds can be used on improving access to all citizens of Long Beach, and not in lawsuits.
- Finally, the Litigation Division provides ongoing training to City departments on issues ranging from investigations, preservation of evidence, police use of force, search and seizure laws, employment discrimination, progressive discipline, the ADA, and the California Public Records Act.

Harbor Division

- Environmental and Business Incentives. Drafted new tariffs and other measures to continue financial incentives for users of the Port of Long Beach to reduce their impact on the environment.
- CEQA Lawsuits. Obtained favorable settlement of three CEQA lawsuits challenging development of RDA properties within the Downtown Plan area.
- Litigation - Fireboats and Structures. Assisted Port in litigation regarding fireboat construction as well as in cases involving materials located in structures.
- Transmission Line Replacement Project. Provided legal advice and guidance to assist Port staff and management with negotiations and environmental review of SCE's multi-million dollar project to raise and replace transmission lines over the Cerritos Channel.
- PCB Litigation. Provided substantial legal support for damages case against Monsanto related to PCB contamination of Long Beach waters and trust marine areas.
- New Long Beach Civic Center. Assisted the Harbor Department in implementing that portion of the new Long Beach Civic Center project which will house the Port Headquarters and related areas such as Port parking.
- Real Estate Contracts: Advised and drafted numerous documents regarding leases and other real estate transactions.
- Project Labor Agreement. Provided legal advice relating to the implementation of the Port-wide Project Labor Agreement.
- Procurement. Assisted the Harbor Department in the procurement of the new state-of-the-art Long Beach Harbor fireboats.

FY 17 Accomplishments

- **Electrification of Port.** Provided legal advice regarding matters before the California Public Utilities Commission to facilitate further electrification of Port.
- **Jacobsen Pilot Agreement.** Provided legal advice and drafted a new agreement with Jacobsen Pilot to provide pilotage services in the Harbor District.
- **Construction and Development.** Provided contracting, real estate, and compliance advice for multiple construction projects including the Middle Harbor Container Terminal and the Gerald Desmond Bridge replacement project, each with a budget of over \$1 billion.
- **Community Mitigation Grants.** Assisted the Harbor Department in the preparation of the Community Impact Study which will facilitate the Community Grants Program and Investment Plan and assisted in the implementation of such program and plan
- **Rail Projects.** Continue to provide substantial legal support for environmental analysis and documentation of on-dock, near-dock, and short haul rail projects. These rail projects have the potential to reduce overall freight movement emissions but can have adverse impacts on local residents if not located and planned appropriately.
- **Air Quality.** Provided substantial legal support for environmental and regulatory issues associated with development of the third iteration of the Clean Air Action Plan. Also, helped Port staff navigate the difficult issues associated with the adoption by AQMD and CARB of a proposed amendment to the State SIP.
- **Alameda Corridor Transportation Authority.** Provided ongoing legal support on all matters before the Alameda Corridor Transportation Authority.
- **Financial Restructuring.** Facilitated Port's new bond issuance in the amount of \$200 million.
- **Drone Ordinance.** Provided substantial legal support for an ordinance to amend the Tariff to incorporate new regulations governing drone takeoffs and bindings with the Harbor District.
- **Hanjin Bankruptcy.** Assisted in successful transition of ownership of Pier T Terminal from Hanjin to TIL and Hyundai Merchant Marine.
- **Small Business Enterprise Program.** Assisted Harbor Department in restructuring Small Business Enterprise Program to increase use of small businesses.

Workers' Compensation Division

Workers' Compensation costs remain a significant statewide issue. As a result, the State of California reformed the law to combat the deleterious effects of those costs on the California economy. The Workers' Compensation Division incorporates current reform measures with cost savings programs such as Bill Review service, a Medical Provider Network and a pharmacy benefit program as its core foundation of cost management.

- Received 579 newly reported claims, including 131 newly litigated claims, for which workers' compensation benefits were administered. Total open claims decreased very slightly over the year from 2,150 to approximately 2,095, for which ongoing benefits and services were provided.
- Through a Request for Proposal process, the Workers' Compensation Division selected Metadata, Inc. to perform bill review services in accordance with the Workers' Compensation Law of California. The

FY 17 Accomplishments

Workers' Compensation division has an annual medical bill volume of \$23,000,000. The bill review process will allow the City to experience approximately 60.8% reduction off the cost of the medical bills. The new bill review provider's state of the art technology has enabled the Workers' Compensation division to become fully paperless which improves organizational efficiencies.

- Through the use of a Medical Provider Network, the City is able to manage the quality of the medical providers available to injured workers by addressing provider issues such as access, quality of care, timeliness of reporting and consistent evidence-based treatment.
- The City of Long Beach continues to realize annual savings and successes through partnership with its pharmacy benefit manager, NPS. Over the last year, the pharmacy payments remain static with no increases in costs.

Financial Summary by Category

	Actual	Adopted*	Adjusted**	Adopted*
	FY 16	FY 17	FY 17	FY 18
Revenues:				
Property Taxes	-	-	-	-
Other Taxes	-	-	-	-
Franchise Fees	-	-	-	-
Licenses and Permits	-	-	-	-
Fines and Forfeitures	-	-	-	-
Use of Money & Property	-	-	-	-
Revenue from Other Agencies	-	-	-	-
Charges for Services	450	-	-	-
Other Revenues	381,399	5,000	5,000	5,000
Interfund Services - Charges	-	-	-	-
Intrafund Services - General Fund Charges	-	-	-	-
Harbor & Water P/R Rev Trsfs	-	-	-	-
Other Financing Sources	-	-	-	-
Operating Transfers	-	-	-	-
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Total Revenues	381,849	5,000	5,000	5,000
Expenditures:				
Salaries, Wages and Benefits	9,468,792	10,951,760	10,933,398	11,530,868
Overtime	2,169	400	400	400
Materials, Supplies and Services	577,496	705,281	705,290	584,281
Internal Support	(981,291)	(1,084,174)	(1,084,174)	(1,097,706)
Capital Purchases	11,731	-	-	-
Debt Service	-	-	-	-
Transfers to Other Funds	-	-	-	-
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Total Expenditures	9,078,896	10,573,267	10,554,913	11,017,843
Personnel (Full-time Equivalents)	69.25	69.25	69.25	71.00

* Amounts exclude all-years carryover. See budget ordinance in the back of this document.

** Amounts as published in the FY 18 Proposed Budget released July 3, 2017.

Personnel Summary

Classification	FY 16 Adopt FTE	FY 17 Adopt FTE	FY 18 Adopt FTE	FY 17 Adopted Budget	FY 18 Adopted Budget
City Attorney	1.00	1.00	1.00	279,420	284,925
Assistant City Attorney	2.00	2.00	2.00	437,250	454,915
Deputy City Attorney	14.00	14.00	15.00	1,945,877	2,092,880
Executive Assistant	2.00	2.00	2.00	187,345	194,914
Investigator II	1.00	1.00	1.00	96,633	96,633
Investigator III	2.00	2.00	2.00	202,569	202,569
Law Clerk	1.00	1.00	1.00	83,998	83,998
Legal Administrator	1.00	1.00	1.00	123,372	128,356
Legal Assistant	2.00	2.00	2.00	137,708	137,708
Legal Assistant I	1.00	1.00	1.00	59,209	50,545
Legal Assistant III	4.00	4.00	4.00	282,189	293,589
Legal Assistant IV	5.00	5.00	6.00	372,395	449,516
Legal Assistant-Subrogation	1.00	1.00	1.00	86,188	85,145
Legal Office Assistant	1.00	1.00	1.00	50,471	52,510
Legal Office Specialist	2.00	2.00	2.00	106,175	110,464
Legal Records Management Supervisor	1.00	1.00	1.00	82,157	82,157
Legal Records Specialist	2.00	2.00	2.00	100,942	95,175
Legal Systems Support Specialist	1.00	1.00	1.00	77,299	98,186
Liability Claims Assistant II	1.00	1.00	1.00	60,253	61,601
Manager-Workers' Compensation	1.00	1.00	1.00	115,752	120,429
Office Specialist	0.25	0.25	-	23,299	-
Paralegal	1.00	1.00	1.00	85,963	85,963
Principal Deputy City Attorney	4.00	4.00	4.00	692,257	720,224
Senior Deputy City Attorney	2.00	2.00	2.00	308,184	308,184
Senior Workers' Comp Claims Examiner	2.00	2.00	2.00	199,717	199,717
Workers' Comp Administrative Assistant	1.00	1.00	1.00	78,699	80,273
Workers' Comp Claims Assistant	2.00	2.00	2.00	151,330	151,330
Workers' Comp Claims Examiner	5.00	5.00	5.00	425,159	425,159
Workers' Comp Medical Only Examiner	1.00	1.00	1.00	62,254	62,254
Workers' Comp Office Assistant II	5.00	5.00	5.00	261,240	271,794
Total Salaries	69.25	69.25	71.00	7,175,305	7,481,113
Overtime	-	-	-	400	400
Fringe Benefits	-	-	-	3,662,753	3,929,748
Administrative Overhead	-	-	-	147,933	154,238
Attrition/Salary Savings	-	-	-	(34,231)	(34,231)
Expenditure Transfer	-	-	-	-	-
Total	69.25	69.25	71.00	10,952,160	11,531,268

Key Contacts

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